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e-Citizen

www.ics-skills.ie

e-CITIZEN is a computer skills programme for people who want to use the internet as a source of information, as well as to shop, bank, book holidays, pay bills, access government services and email.

Take **PART**
in the **Information**
Society

Speed **Ease**
CONVENIENCE

- ▶ Learn about email, e-government services, online banking and online transactions.
- ▶ Use Safety Net to learn in a simulated online environment.
- ▶ Receive free MyClick webmail account.
- ▶ Meet a community of internet users at the MyClick website and access information, support and tips.
- ▶ Receive certification for your new skills.
- ▶ Become an e-citizen.

ICS SKILLS is the skills & certification body of the Irish Computer Society. Its role is to promote, develop and certify computer skills and IT knowledge in Ireland.

The **Irish Computer Society** is the national body for Information and Communication Technology (ICT) Professionals in Ireland. ICS is a not for profit organisation which promotes the continuous development of professional ICT knowledge and skills and acts as an independent representative voice for the technology industry.

ICS Skills
Irish Computer Society
Training and Certification

WHAT IS e-CITIZEN?

In today's society where computers and the internet are permeating all aspects of everyday life, some people are excluded from the Information Society because they lack the necessary skills to participate in it.

Organisations delivering online services are experiencing a low uptake as a result of a skills gap among the general public. e-CITIZEN addresses the diverse needs of the individual, government and commercial organisations by providing a certification programme that bridges this skills gap.

e-CITIZEN is intended to help candidates to gain the skills and confidence they need to participate online across a broad range of environments, from government departments to searching for information and buying products and services.

BENEFITS OF e-CITIZEN

- ▶ Reinforces basic computer skills from the EQUALSKILLS syllabus
- ▶ Builds up confidence in the use of the internet
- ▶ Teaches practical information-search skills
- ▶ Enables access to the e-Citizen and ECDL community through the MyClick website.
- ▶ Gives candidates a free MyClick webmail account which remains live after the programme has been completed.
- ▶ Provides the know-how to use online services in real life situations
- ▶ Forms a stepping stone to more advanced computer training like ECDL

WHAT IS COVERED?

e-CITIZEN is divided into three blocks of basic computer and internet skills.

Block 1: Foundation Skills

- ▶ The Computer
- ▶ Files and Folders
- ▶ Simple Applications
- ▶ Internet Basics
- ▶ Email Basics

Block 2: Information Search

- ▶ Searching
- ▶ Precautions
- ▶ Information

Block 3 e-Participation

- ▶ Online Services
- ▶ Practical Application

HOW IS E-CITIZEN TAUGHT?

e-CITIZEN is a tutor-led programme. Candidates are supplied with a workbook and access to a custom built website, Safety Net, which adds a practical dimension by recreating various online experiences.

Candidates also gain access to the community website for e-Citizen and other ECDL programmes, MyClick. They also receive a free MyClick webmail account

The programme takes approximately 25 hours of training. There is a simple online test at the end where candidates can demonstrate the skills they have learned during the course. An e-CITIZEN certificate is awarded by ICS SKILLS to successful candidates.

CONTACT

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